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221058

MINUTES

MEDICAL STAFF CAREER SERVICE BOARD MEETING
Wednesday, 22 October 1958

Present: C/MS - Chairman Dr. Tietjen
C/OD - Voting Member
C/TSD - Voting Member
AC/PS - Voting Member
DC/OD - Guest
Personnel Placement Officer
C/SD - Executive Secretary
Secretary to C/MS - Recording Secretary

25X1A9a

1. Minutes of Previous Meeting

The Executive Secretary requested that Paragraph 3 of the Minutes of the Medical Staff Career Service Board Meeting of 5 September 1958 be corrected to indicate the Board approved the promotion of [REDACTED] 25X1A9a to GS-8 rather than GS-7 as recorded. With this correction, the Minutes were approved.

25X1A9a

2. Extension of Overseas Tour

The Executive Secretary reminded the Members that at the Meeting of 2 July 1958, it was decided to request [REDACTED], GS-10, Medical Service Officer, to extend his tour of duty at [REDACTED] to August 1958. In answer to the dispatch containing this request, [REDACTED] asked for an extension to 1 July 1958. The Executive Secretary recommended the Board approve the extension to 1 July as requested by [REDACTED] the Members concurred.

3. Career Staff Application

The Career Staff Application of [REDACTED], GS-8, Medical Technician, was presented by the Executive Secretary with the recommendation that it be approved as Type "A". The Members concurred in this recommendation.

4. Promotions

a. [REDACTED] GS-7, Medical Technician. The Executive Secretary reviewed a request for promotion of Mr. [REDACTED] to GS-8 as initial [REDACTED] and endorsed by the Chief of Station, [REDACTED] Since [REDACTED] No. 2 on the Competitive Evaluation of GS-8s, the Executive Secretary recommended consideration of this promotion be

25X1A9a

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25X1A6a

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25X1A6a

25X1A9a deferred until the [redacted] Station is queried regarding the promotion of [redacted] the leading GS-8 on the Competitive Evaluation list. The Members approved this recommendation.

25X1A9a b. [redacted], GS-6, Staff Nurse. The Executive Secretary reviewed a request from the Chief Nurse, endorsed by C/TSD, for the promotion of [redacted] to GS-7. The Executive Secretary recommended this promotion be approved; the Members concurred in this recommendation.

5. Assignments

25X1A9a a. Instructor, Medical Technical Fields, GS-9, OD. The Executive Secretary recommended the assignment [redacted], GS-8, Medical Technician, to this vacant position. [redacted] is currently assigned 25X1A9a to the Technical Services Division and C/TSD emphasized his need for a full complement in order to maintain his workload. However, since one technician will return from a TDY assignment next week and another technician will return from overseas duty in the near future, C/TSD agreed to release [redacted] from his duties to assume the position in the Operations Division. The Members approved this assignment. It was pointed out that the FI Staff has requested permission to review Mr. [redacted] file for possible assignment; this will not affect the appointment as approved at this Meeting and, if the FI Staff should officially request the services of [redacted], the Career Service Board will consider that assignment as a separate action.

25X1A6a b. Medical Technician, GS-9, [redacted]. C/MS requested the Members to consider whether they wished to retain [redacted] in this position 25X1A9a in view of his past performance and attitude and also because there is no physician at the post to supervise his activities. It was pointed out that [redacted] had been considered as a possible selection-out candidate and, although his technical competence is not questioned, there is some doubt as to whether or not he should continue in an independent duty status. It was decided to have [redacted] report to Headquarters 25X1A9a for an interview with C/MS before taking any further action in this case.

6. Review of Field Reassignment Questionnaires

Field Reassignment Questionnaires submitted by the following personnel were reviewed briefly by the Executive Secretary:

25X1A9a [redacted] GS-9, Medical Technician
[redacted] GS-9, Medical Technician
[redacted] GS-9, Medical Technician
[redacted] GS-8, Medical Technician
[redacted] GS-8, Medical Technician

During the review of these Field Reassignment Questionnaires, C/OD noted the large number of requests for medical-administrative training and it

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was decided to ask the Technicians Panel to report to the Career Service Board its interpretation of such training.

7. Review of Fitness Reports

a. Review of the Fitness Report of [REDACTED] GS-11, Medical Services Officer, was deferred from the Meeting of 27 August 1958 because of the fact that C/OD, the Rater in this case, did not show the report to the Subject and the Board felt this action should be explained. C/OD reported that he was unable to show the report to [REDACTED] because of the absence from the Office of both parties.

b. The Board noted the receipt of Fitness Reports on the following personnel:

25X1A9a [REDACTED] GS-11, Medical Services Officer
[REDACTED] GS-5, Clerk-Typist

8. Periodic Step Increases

The following Medical Staff personnel will receive Periodic Step Increases in the near future:

25X1A9a [REDACTED] GS-6, Secretary-Stenographer
[REDACTED] GS-6, Secretary-Stenographer
[REDACTED] GS-5, Clerk
[REDACTED] GS-5, Clerk-Typist
[REDACTED] GS-3, Clerk

9. Length of Overseas Tours of Duty

The Members next considered a memorandum from the Medical Technicians and Administrative Panel, dated 10 October 1958, entitled "Length of Overseas Tours". By way of preface, C/MS informed the Members that the DD/S had submitted a proposal to the CIA Career Council whereby, on completion of 15 months of overseas duty, an individual can be considered for one of the three following alternatives: (a) completion of a normal tour of duty up to 24 months; (b) extension of overseas tour for one additional year, making a total of three years; or (c) return to Headquarters at the end of a 2-year tour of duty for home leave and return to his station for a second tour of two years. While this proposal was not adopted by the CIA Career Council, the DD/S has expressed the hope that this principle might be adopted by the DD/S components. With this in mind, the Technicians Panel was requested to consider the subject of the length of overseas tours of duty and the memorandum of 10 October is its reply to the Board.

The Members commented on this report as follows: C/OD felt that, in positions requiring close personal contact with foreign nationals,

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longer tours of duty are necessary; in positions which do not require such liaison contacts, the conclusions of the Panel might be applied. DC/OD stated he believed the 3-year tour of duty is very desirable but did not feel the Medical Staff could have a different policy from the rest of the Agency. C/TSD also felt the additional year added to the regular tour of duty would be very desirable. C/SD favored the consideration of each case on an individual basis rather than the adoption of an overall policy. On the suggestion of C/MS, it was agreed to invite the Panel Members to be present at the next meeting of the Career Service Board so that the Panel might expand on their feelings with regard to the length of overseas tours.

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